

**Beckman High School – PTO Minutes**  
**October 15, 2014, 6:30 p.m., Teacher's Lounge**

**Call to Order:** The meeting was called to order by the President, Mary Hajali, at 6:45 p.m.

**Members in Attendance(12):** Camille Gershenovitz, Nancy Aynehchi, Kathy Ghanouni, Pam Danile Dixon, Adele Heuer, Paris Hajali, Mary Hajali, Juna Chiang, Majgan Zadeh, Jaya Ginson, Kathy Boutelle, Bianca LaCavera

**Quorum:** Yes

**Approval of Minutes:** The motion was made to approve the September minutes by Kathy Ghanouni, Jaya Ginson seconded the motion. The minutes were approved by vote.

**Special Guests:** Bianca LaCavera from ASB

**ASB Report – Paris Hajali & Bianca LaCavera:**

- Artists of the school will create the design for T-Shirts. The best design may be voted on.
- Homecoming assembly was last Friday and was very good. The video is on youtube.
- Week of Nov 2nd will be start of the decorations for Homecoming.
- The Wish Fairy committee will select a wish and present it in school assembly.
- Our Golf league is 2nd seed and could win to be the first.
- On Nov 14th there will be Basketball Kickoff at the gym, teaching the crowds how to cheer. Snacks will also be served.
- Pep commissioner idea was given by Kathy Ghanouni which will be considered by ASB.

**Administrator's Report – Adele Heuer:**

- Students involvement have increased from previous years.
- There are 66 clubs and they all need volunteer philanthropy.
- College Day was very successful today – Freshman took the Ready Step test, Sophomores and Juniors will took the PSAT for free, and Seniors attended workshops related to college admissions like Financial Aid, Merit/Need based Writing workshop, Art Schools, Getting Portfolio together, how to get transfer from Community Colleges to other Colleges etc., to name a few.
- Counselors were there and students were working on their applications.
- Homecoming is on Nov 7th, and homecoming Dance on Nov 8th.
- Laptops are very helpful in submitting the assignments on time.
- We got 56 scholarships - 14 were finalists and 42 were Commandant Scholarships.
- The Great American Shakeout will happen tomorrow at 10:00 am during break instead of 10:16 am.

**President's Report – Mary Hajali:**

- If our students enroll for Revolution Prep, school gets 10%, ASB gets 5%, and 5% is given to the sports/band/choir/Robotics where the student wants.
- October 25th – SAT exam
- November 4th – ACT exam

**Membership Report – Juna Chiang:**

- Sample PTO Directory is ready and was shown to the Board.
- Sponsorship information, new members, proof reading, and information on Boosters are needed.
- Printing will happen next week.
- Directory cover was decided to be blue this year.
- Need volunteers to help bind the directories.

**Volunteer Coordinator Report – Mary Hajali:**

- Honor Roll Event, Oct 28 - parent volunteers recruited. Committee Chair, Jinjin Hsiao is organizing the event with the help of last year Chairperson - Soosie Sohn
- 1st Blood Drive Oct 1st overseen by Ms. Hammer, 5 parents were recruited to help. Two more Blood Drive: January 14 & April 1
- Banquet (Table Cloths Rental) Coordinator: Elaine Maslar is the new Chairperson, took over from Susan Doden.
- Last Thursday, 10/9, after school, Disaster Preparedness Committee Chair Suzanne Takieddine with 6 other parents assisted Dr. Choi conduct a Classroom Emergency Supply Inventory Check. Dr. Choi will compile a list of what we need to purchase. Suzanne will get pricings for PTO approval.
- Tru Blue Award, Wednesday, 11/19. Trisha Guinet is the Chairperson. Emailed her to see if she needs parent volunteers to help out. Waiting for reply.
- Vision Hearing Test, Dec 4 & 5th. A sign up has been set up on VolunteerSpot.com to recruit parents
- College Night Committee Chair, Shirin Abdoh has been in contact with Ms. Haskell to prepare College Night on Nov 3rd
- Report Card Night, 11/12: Linda Beck will be recruiting 4 parents to help at the Windows
- Updated Information on Rita's Italian Ice - Rita's is approved by the TUSD. Teresa Squibb will be re-sending an new email to all schools and PTOs.

**Treasurer's Report – Camille Gershenovitz:**

- For memberships we have a goal of 60k.
- We have received retail checks.
- College Night will be hosted by Beckman at Tustin High School on Nov 3rd. Food is to be served to college reps.
- Motion was made by Kathy Ghanouni to approve \$1,500 for food; Kathy Boutelle seconded the motion. The motion was approved by vote.

- The invoice for Blackboard Connect is \$5,000. Motion was made by Camille Gershenovitz to increase the budget for Blackboard Connect to \$3,750; Nancy Aynehchi seconded the motion. The motion was approved by vote.
- Marcy Tulio is being paid \$2,300 for maintaining the website, it was suggested that next year it should be open for bid.
- Jaya Ginson volunteered to maintain the website.

**Old Business: None**

**New Business:**

- Volunteer Coordinator Position will be created by Kathy Boutelle and amended in the bylaws.
- The website account information will be collected by Mary Hajali and Camille Gershenovitz.

**Adjournment:** The meeting was adjourned at 7:45 p.m.

**Next Meeting:** Wednesday, November 19, 6:30 p.m.

**Minutes Prepared By:** Jaya Ginson - Secretary

Minutes Approved as Written: \_\_\_\_\_ Date: \_\_\_\_\_

Minutes Approved as Corrected: \_\_\_\_\_ Date: \_\_\_\_\_